

INSTRUCTIONS FOR INSTALLING YOUR WESLOCK PRODUCT



MOLTEN BRONZE COLLECTION :: KEYLOCK 7340-7140 series // PRIVACY 7310-7110 series

ELEGANCE COLLECTION :: KEYLOCK 3740-2740-1740 series // PRIVACY 3710-2710-1710 series

! DO NOT INSERT KEY, OR UNLOCK HANDLE BEFORE INSTALLATION. DOING SO MAY RESULT IN REMOVAL OF THE CYLINDER ASSEMBLY.

1 CONFIRM THAT ALL PARTS ARE ON HAND

WOOD SCREWS (x4) FOR MOUNTING STRIKE & FACEPLATE 	HOUSING SCREWS (x2) ATTACH EXT. & INT. ASSEMBLIES 	FACEPLATE (x2) 	STRIKE (x2) INSTALL ON DOOR FRAME
LATCH ASSEMBLY (x1) ENGAGES STRIKE WITH DOOR CLOSED MORTISE OR NON-MORTISE ONLY ONE TYPE WILL BE INCLUDED.	EXTERIOR ASSEMBLY EXTERIOR KNOB/LEVER ASSEMBLY 	INTERIOR ASSEMBLY INTERIOR KNOB/LEVER, BACKPLATE, & PUSH BUTTON 	ENTRY KEY(S) FOR KEYLOCK OR PRIVACY FUNCTION KEYLOCK PRIVACY

2 REQUIRED TOOLS

MEASURING TAPE OR OTHER MEASURING TOOL
SCREWDRIVERS PHILLIPS AND FLAT BLADE
WOOD CHISEL ONLY IF PREPPING A NEW DOOR*
WRITING UTENSIL ONLY IF PREPPING A NEW DOOR*

i CONTACT YOUR PRODUCT VENDOR WHEN ORDERING REPLACEMENT HARDWARE.

***** DOOR PREP INSTRUCTIONS @ WESLOCK.COM

3 GLOSSARY OF TERMS

TECHNICAL LANGUAGE USED IN THIS DOCUMENT

- MORTISE**
Rectangular cavity on the door edge.
- CROSS BORE**
Large hole drilled into the door face.
- EDGE BORE**
Small hole drilled into the door edge.
- SPRING LATCH**
Provided with privacy lock.
- DEAD LATCH**
Provided with keylock.

4 IDENTIFY YOUR LATCH TYPE

THIS WILL DETERMINE HOW YOU INSTALL THE LATCH ASSEMBLY

MORTISE MORTISE LATCH ASSEMBLY FACEPLATE	NON-MORTISE NO MORTISE LATCH ASSEMBLY	NON-MORTISE *Adapted MORTISE SNAP-ON FACEPLATE LATCH ASSEMBLY
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5 DETERMINE YOUR BACKSET

THE LENGTH OF YOUR LATCH ASSEMBLY WILL BE DETERMINED BY YOUR BACKSET MEASUREMENT.

A MEASURE THE DOOR BACKSET LENGTH CENTER LINE Measure distance between center of crossbore and edge of door.	B IF MEASUREMENT = 2 3/4" KEEP EXTENSION IN PLACE No adjustment is necessary. Leave extension attached to latch assembly.	C IF MEASUREMENT = 2 3/8" REMOVE EXTENSION Pry extension to remove it from the latch assembly, using a flat blade screwdriver.
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6 INSTALL YOUR PRIVACY / KEYLOCK HARDWARE

A1 INSERT NON-MORTISE LATCH EXTERIOR SIDE 1 INSERT LATCH ASSEMBLY 2 LATCHBOLT SLOPING OUTWARD Insert latch assembly into edge bore. Sloping side of latch bolt should face door exterior.	A2 INSERT MORTISE LATCH EXTERIOR SIDE 1 INSERT LATCH ASSEMBLY 2 LATCHBOLT SLOPING OUTWARD 3 AFFIX FACEPLATE Mortise and Adapted Non-Mortise latches require a faceplate and two wood screws.	B EXTERIOR ASSEMBLY EXTERIOR SIDE 1 "CRESCENT" SHAPE OPENS TO DOOR EDGE Insert exterior housing into crossbore. The crescent bracket opens toward door edge.	C HANDLING *KEYLOCK ONLY EXTERIOR SIDE CORRECT If inserted key has teeth facing up, move to section 7.	
D REMOVE INSIDE KNOB/LEVER 1 DEPRESS TAB USING FLAT SCREWDRIVER 2 PULL FIRMLY ON KNOB/LEVER TO REMOVE Remove knob/lever to install backplate. To do this, depress tab on post and pull firmly.	E INSTALL BACKPLATE Align screw holes on backplate with exterior assembly. Slide on. Fasten.	F INSTALL PUSH BUTTON LOCK Align the push button with the hole in the interior. Thread the button into the housing.	G INSTALL TRIM & KNOB/LEVER 1 SLIDE KNOB/LEVER ONTO TABBED POST Align slot on knob/lever with tab on post and slide on.	H INSTALL STRIKE DOOR FRAME DEADLATCH MUST ENGAGE STRIKE TAB 2 1 AFFIX STRIKE Latch bolt extends through strike plate. Dead latch engages strike tab for added security.

7 ADJUST THE HANDING OF YOUR INSTALLATION

A REMOVE SPRING CLIP * LEVER ONLY 1 REMOVE SPRING CLIP If installing a lever handle, use a flat blade screwdriver to remove spring clip. (above)	B ROTATE KNOB / LEVER 1 ROTATE 90° LEFT AND PULL Rotate knob / lever all the way to the left and pull out to remove from exterior housing.	C REMOVE KEY CYLINDER 1 ROTATE KEY 180° AND PULL CYLINDER OUT 2 ROTATE KEY BACK 180° & REMOVE KEY To withdraw key cylinder, rotate key 180° and pull. To remove key, reverse rotation and pull.	D REMOVE TAILPIECE 1 REMOVE TAIL PIECE FROM CYLINDER 2 HANDLE CYLINDER CAREFULLY Unscrew tail piece and remove from cylinder. Handle carefully to avoid cylinder disassembly.
E ROTATE TAILPIECE BEFORE AFTER 1 ROTATE TAIL-PIECE 180° 2 SECURE WITH SCREW Rotate tailpiece 180° and reattach to cylinder with screw. Do not overtighten.	F REINSTALL KEY CYLINDER 1 INSERT KEY 2 TURN KEY 180° 3 REINSERT CYLINDER 4 TURN KEY 180° AGAIN & REMOVE SPINDLE Turn key 180°, reinsert cylinder into knob / lever with tailpiece opposite the spindle.	G ROTATE KNOB / LEVER 1 INSERT BACK INTO HOUSING 2 ROTATE HARD LEFT AND PUSH Insert reassembled knob / lever back into housing and turn hard left. Push until seated.	H REMOVE SPRING CLIP * LEVER ONLY 1 REINSTALL SPRING CLIP If installing a lever, return spring clip and proceed with step "7-D" of install sequence.

“Thanks For Choosing Us. We Hope You Enjoy Your New Weslock Door Handle.”

WESLOCK WARRANTY INFORMATION

WESLOCK warrants to the purchaser that the products shall be free from defects in material workmanship for the LIFETIME of the product. Provided the product was purchased from an authorized WESLOCK dealer, Weslock's sole obligation under this warranty shall be to repair or replace product which WESLOCK determines to be defective. After such product is returned to WESLOCK by the purchaser with proof of purchase and with shipping charges prepaid, will this warranty be honored. Homeowner - if the product was installed as original equipment on a new home, you must provide the name of the builder, the date the home was built and your move-in date. If a mechanical defect has occurred, it is your right by this warranty to contact Customer Service in Tulsa, Oklahoma at (800) 575-2658 to arrange the return of the lock. This warranty DOES NOT cover products which malfunction due to improper installation or misuse. Please register your product at Weslock.com.

WARRANTY TERMS	FINISH	MECHANICAL
Elegance Collection	Limited Lifetime	Limited Lifetime
Molten Bronze Collection	Limited 10 Years	Limited Lifetime

ADDITIONAL CUSTOMER RESOURCES

Online

WEBSITE
For our full product catalog, and video instructions, go to:
www.weslock.com

TWITTER
To learn about promotions, and other news, follow us at:
twitter.com/Weslock1

YOUTUBE
Browse our video library, or leave us comments at:
[youtube.com/WeslockDoorHardware](https://www.youtube.com/WeslockDoorHardware)

FACEBOOK
See what we're up to, or ask us a question at:
[facebook.com/WeslockDoorHardware](https://www.facebook.com/WeslockDoorHardware)

Direct

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